

**RAUNDS TOWN COUNCIL**

**EVENTS COMMITTEE**

**Minutes: 7 January 2025 Time 7.30pm**

**PRESENT**

Cllr A Fernley (Chairman), Cllr P Byrne, Cllr M Levell, Cllr R Levell and Cllr L Wilkes.

**IN ATTENDANCE**

Steve Tucker, Town Clerk  
Nicola Joy, Assistant Clerk (Minutes)  
Rebecca Keightley, Administrative Assistant

**EC40.24 To Receive Apologies for Absence.**

Apologies were received from Cllr O Curtis and Cllr T Swailes.

**EC41.24 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**

None received.

**EC42.24 Notification of members questions in compliance with the councils standing orders.**

None received.

**EC43.24 Declarations of Interest.**

COMMITTEE MEMBERS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM.

**None.**

**EC44.24 Minutes:** To confirm the minutes of the Events Committee meeting held 5<sup>th</sup> November 2024. (Copy via link)

**RESOLVED to confirm the minutes of the Events Committee meeting held on Tuesday 5<sup>th</sup> November 2024 as a true record.**

**EC45.24 Events Postcard:** To review a first draft of the events postcard for 2025.

Members reviewed the draft 2025 events postcard as shown at Appendix 1.

For the front of the postcard, it was suggested that the D-Day 80 and Bubble Show images should be changed, and an alternative Remembrance Sunday image used to show the full length of the parade.

Initial \_\_\_\_\_

On the reverse, it was suggested to remove the second line of the St Peter's Church Flower Festival to keep it on one line, and to add in Facebook /website details for all events not run by Raunds Town Council.

**RESOLVED to approve the 2025 Events Postcard, as amended, and to email the final version to the Events Committee.**

**EC46.24 VE Day 80:** To review plans to mark the 80<sup>th</sup> Anniversary of VE Day on Thursday 8<sup>th</sup> May 2025.

The Committee reviewed the budget sheet and were updated on arrangements for the event.

Members discussed design ideas for the promotional material and suggested that the event be named "VE Day 80 Celebration and Beacon Lighting".

**RESOLVED to note the project budget sheet.**

**EC47.24 Raunds Mayor's Show:** To consider plans for the Raunds Mayor's Show on Sunday 18<sup>th</sup> May 2025.

The Committee were updated on the arrangements for the Raunds Mayor's Show and reviewed the project planner.

Members were informed that the infrastructure and attractions were being booked, whilst bookings for stall holder pitches for the event were now being taken.

Members discussed the theme of the event and reviewed a quote from Sublime Science.

**RESOLVED to**

- (i) **Note the project planner;**
- (ii) **Set the theme for the event as "Science";**
- (iii) **Obtain additional information from Sublime Science regarding what they can offer for a large-scale event; and**
- (iv) **Research other Science-themed attractions.**

**EC48.24 Raunds Summer Picnic:** To consider plans for the Summer Picnic on Saturday 12<sup>th</sup> July 2025.

The Committee were updated on the arrangements for the Summer Picnic and reviewed the project planner.

Members discussed options for the live band. It was suggested to have a tribute act performing, and to source availability and cost for a Coldplay tribute.

**RESOLVED to note the project planner.**

**EC49.24 Christmas Lights and Competition:** To begin discussions regarding preparations for these events.

Members discussed options for the theme for the 2025 Christmas event and Children's Christmas Light Competition.

Consideration was also given to quotes obtained for tribute acts to perform at the Christmas Market & Lights Switch on event:

Coldplay £2000.00 + VAT  
 Abba £1750.00 + VAT  
 Taylor Swift £700.00 + VAT

The Committee agreed a Taylor Swift tribute would be a popular choice and requested that content of the performer be emailed to the Committee.

**RESOLVED to adopt a "Christmas Cracker" theme for Christmas 2025.**

**EC50.24 Christmas Lights Repairs:** To consider a quotation for a programme of remedial works to Council owned Christmas Lights displays.

The Committee reviewed the report which informed members that during the display of the 2024 Christmas Lights, a number of repairs were documented.

The Committee discussed the quotes obtained for repairs and considered any improvements required, as well as reviewing options to change the current rented lamppost and bus shelter lights.

Members agreed to change all coloured lighting to warm white lighting for Christmas 2025.

**RESOLVED to**

- (i) **Replace the Town Hall roofline Icicle lights for £319.50 + VAT;**
- (ii) **Replace the Co-op building LED Light Strings for £141.00 + VAT;**
- (iii) **Install additional LED light Strings and re-dress the tree at the front of the Town Square nearest the Bandstand for £225.00 + VAT;**
- (iv) **Refurbish the Christmas Tree Children's Light for £400.00 + VAT;**
- (v) **Repair three sections of the bandstand lights for £345.00 + VAT;**
- (vi) **Install additional Warm White LED Light Strings from Mughal Dynasty to the start of Central Garage for £927.00 + VAT;**
- (vii) **Replace all LED Light Strings along High Street, Town Square and Brook Street to Warm White for £1,656.00 + VAT;**
- (viii) **Install new replacement Digital Timers to the Bandstand and Co-op lights for £350.00 + VAT; and**

- (ix) Change the hired lamp post and bus shelter lights to 8 x MQ/K3 White LED Star Strike, 8 x MQ/K4 White LED Shooting Star Duo and MQ/S30 Falling Elegance, as shown at Appendix 2.**

There being no further business the meeting closed at 9:09pm.

Approved: ..... (Chairman)

Meeting: .....4<sup>th</sup> March 2025..... (Committee)

**Appendix 1**



# DATES FOR YOUR DIARY 2025



Initial \_\_\_\_\_

**Raunds Town Council**  
The Hall  
Thorpe Street  
Raunds  
Northants  
NN9 6LT



@RaundsCouncil



@RaundsTC



[raundstowncouncil](https://www.instagram.com/raundstowncouncil)



Raunds Town App

Tel: 01933 622087

Email: [info@raunds-tc.gov.uk](mailto:info@raunds-tc.gov.uk)

Web: [www.raunds-tc.gov.uk](http://www.raunds-tc.gov.uk)

Date	Events for 2025	Location
Sat 29 <sup>th</sup> March	Spring Litter Pick*	Saxon Hall
Fri 18 <sup>th</sup> April	Good Friday Service	Town Square
Sat 19 <sup>th</sup> April	Saturday Market* and Town Garage Sale*	Raunds Town Square & Various Locations
Thu 24 <sup>th</sup> April	Annual Town Assembly*	Saxon Hall
	<b>Raunds Music Festival</b> ( <a href="http://www.raundsfestival.com">www.raundsfestival.com</a> )	Saxon Hall
Thu 8 <sup>th</sup> May	VE Day 80 <sup>th</sup> Anniversary Street Party and Beacon Lighting *	Raunds Town Square
Sat 10 <sup>th</sup> May	St Peter's Church May Market	Raunds Town Square
Sat 17 <sup>th</sup> May	Saturday Market*	Raunds Town Square
Sun 18 <sup>th</sup> May	Raunds Mayor's Show*	Bassfords Recreation Ground
Sat 21 <sup>st</sup> June	Saturday Market*	Raunds Town Square
Sat 21 <sup>st</sup> June	Community Choir Concert	St Peters Church
Sat 21 <sup>st</sup> June	St Peter's Church Flower Festival	St Peter's Church
Sun 22 <sup>nd</sup> June	St Peter's Church Flower Festival	St Peter's Church
Fri 27 <sup>th</sup> June	Armed Forces Day*	Town Hall
Sat 12 <sup>th</sup> July	Summer Picnic*	Bassfords Recreation Ground
Sat 19 <sup>th</sup> July	Saturday Market*	Raunds Town Square
Thurs 31 <sup>st</sup> July – Sun 3 <sup>rd</sup> August	Raunds Town Cricket Club Beer Festival (Facebook page @RaundsTownCricketClub)	Raunds Town Cricket Club
Sat 16 <sup>th</sup> August	Saturday Market*	Raunds Town Square
Sat 20 <sup>th</sup> September	Saturday Market* and Town Garage Sale *	Raunds Town Square
Sat 27 <sup>th</sup> September	Autumn Litter Pick & Bulb Planting*	Saxon Hall
Fri 31 <sup>st</sup> October	Children's Halloween Party*	Saxon Hall
Sun 2 <sup>nd</sup> November	Fireworks Night	Raunds Town Cricket Club
Sun 9 <sup>th</sup> November	Remembrance Sunday* (in conjunction with Raunds and District Royal British Legion)	Memorial Gardens & Saxon Hall
Tue 11 <sup>th</sup> November	Armistice Day*	Town Hall
Sat 15 <sup>th</sup> November	St Peter's Church Christmas Fayre	St Peter's Church
Sun 30 <sup>th</sup> November	Christmas Market & Lights Switch-on*	Raunds Town Square
Sat 6 <sup>th</sup> December	Carol Concert and Afternoon Tea	St Peter's Church
	<b>Santa on a Tractor</b> (provisional date)	Various Locations

**Raunds Coffee Afternoon – 1<sup>st</sup> Weds of every month. Raunds Film Afternoon – 3<sup>rd</sup> Weds of every month.**



See website, Raunds town app, social media, noticeboards & local press for up-to-date details.

We are always looking for volunteers to help at our events so if you can spare a few hours a year please contact: 01933 622087 or email [events@raunds-tc.gov.uk](mailto:events@raunds-tc.gov.uk)

\* Raunds Town Council Event - please visit [www.raunds-tc.gov.uk](http://www.raunds-tc.gov.uk) for more information. The information contained here is correct at the time of going to press and is subject to change.



## Lamppost Lights

MQ/K3	WHITE LED STAR STRIKE	
MQ/K4	WHITE LED SHOOTING STAR DUO	

## Bus Shelter Light

MQ/S30.	<p>FALLING ELEGANCE</p> 
---------	--